

North Shore Fire Department Board of Directors Meeting Minutes: January 10, 2023

Meeting held via Zoom Video Conferencing.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

Present: Eido Walny, representing Bayside
Wanda Montgomery, representing Brown Deer
Douglas Frazer, representing Fox Point
Bryan Kennedy, representing Glendale
David Fritz, representing River Hills
Ann McKaig, representing Shorewood
Kevin Buckley, representing Whitefish Bay

Also Present: Robert Whitaker, Fire Chief
Toby Carlson, Assistant Chief
Dan Tyk, Assistant Chief
KateLynn Harrigan, Finance Director
Kerry Wenzel, Administrative Coordinator
Andy Pederson, Bayside Village Manager
Tyler Burkhart, Brown Deer Village Manager
Rebecca Ewald, Shorewood Village Manger
Paul Boening, Whitefish Bay Village Manager
John Mehan, Managing Director, Baird
Nick Padway, Fire Commission Chair

2. PERSONS DESIRING TO BE HEARD

3. CONSIDERATION OF MINUTES

It was moved by President Buckley and seconded by Trustee Fritz to approve the November 30, 2022 Board of Directors minutes as presented. Motion carried unanimously.

4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES AND UPCOMING EVENTS

Staff is working with Baird and John Mehan for Station 82 financing project. The construction contract is being reviewed by Attorney Dineen.

Chief Whitaker added that Staff is working on several options for temporary relocation of Station 82 crews. The City of Milwaukee did offer use of their station on the west border of Glendale. Mayor Kennedy did brief his Common Counsel and no significant concerns were noted from those members and the group supported the temporary move. Chief Whitaker projects the relocation will be for approximately 12-14 months.

5. NSFD COMMISSION CHAIRPERSON'S REPORT

Chair Padway noted the Commission met in December and confirmed probationary status reviews for several employees. There were two Fire Lieutenant promotions and one Fire Captain promotion approved effective January 1, 2023. It is anticipated the Commission will be conducting approximately 20 interviews for the current Fire Recruitment process sometime in February.

He commended the Fire Department on their work educating the public on CPR training, AED training and Hands Only CPR training. He urged everyone to take advantage of learning that skill.

President Montgomery asked if there are still recruitment challenges. Chair Padway confirmed the Department is challenged by recruitment. He added the challenge is not unique to just the North Shore.

Mayor Kennedy asked with the downsizing in Milwaukee, has that had any impact on recruitment. Chair Padway stated MFD is also struggling with recruitment. While their positions have been cut, there is still a shortage of qualified recruits. This is a widespread concern.

6. MONTHLY FINANCIAL REPORT – KATELYNN HARRIGAN

Finance Director Harrigan presented her year-end report for 2022. She noted most major entries have been made but she is still working on closing out the year. EMS revenue ended at approximately \$2.65 million. Permit fees also exceeded budget estimates. Significant expenses in 2022 included HVAC work and repair for Truck 82. In December, payment was made to Foster Coach for an ambulance expected to be received in early 2023. This was a budgeted capital expense.

7. UPDATE FROM BAIRD REGARDING BORROWING FOR STATION 82 PROJECT – JOHN MEHAN

Mr. Mehan reviewed the financing plan for the Station 82 project. Financing will be issued by the City of Glendale and the debt will have a 20-year life. Baird has worked with the City and plans to present the note award on January 23 and lay out a parameter resolution. Mayor Kennedy stated this is the same process that was utilized for other station remodels. Mr. Meahn confirmed it is the same process.

8. SCHEDULE FOR NEXT MEETING TO BE HELD VIRTUALLY VIA ZOOM

The Board will plan to meet via Zoom on February 21, 2023.

9. ANNOUNCEMENTS

President Montgomery announced the roads are open through Brown Deer. There were no other announcements.

10. ADJOURNMENT

It was moved by President Frazer and seconded by Mayor Kennedy to adjourn. Motion carried at 8:29 a.m.

Submitted by:
Kerry Wenzel for
Bryan Kennedy
Secretary/Treasurer
NSFD Board of Directors