

North Shore Fire Department Board of Directors Meeting Minutes: February 21, 2023

Meeting held via Zoom Video Conferencing.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

Present: Eido Walny, representing Bayside
Wanda Montgomery, representing Brown Deer
Douglas Frazer, representing Fox Point
Bryan Kennedy, representing Glendale
Tammy LaBorde, representing River Hills
Rebecca Ewald, representing Shorewood
Kevin Buckley, representing Whitefish Bay

Also Present: Robert Whitaker, Fire Chief
Toby Carlson, Assistant Chief
Dan Tyk, Assistant Chief
Eric Riechert, Battalion Chief
KateLynn Harrigan, Finance Director
Kerry Wenzel, Administrative Coordinator
Andy Pederson, Bayside Village Manager
Tyler Burkhart, Brown Deer Village Manager
Karl Warwick, Glendale City Administrator
Paul Boening, Whitefish Bay Village Manager
Becky Rowland, NSHD Director
John Mehan, Managing Director, Baird
Nick Padway, Fire Commission Chair
David Keckeisen, Local 1440
Greg Sikora, Local 1440

2. PERSONS DESIRING TO BE HEARD

David Keckeisen introduced himself as the Local 1440 President and spoke regarding the Department's revised deployment plan due to the Station 82 construction.

3. CONSIDERATION OF MINUTES

It was moved by President Walny and seconded by President Frazer to approve the January 10, 2023 Board of Directors minutes as presented. Motion carried unanimously.

4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES AND UPCOMING EVENTS

Chief Whitaker reviewed the 2023 Annual Report noting an increase in calls over 2021. There were 8,793 medical calls with just under 5,000 transports to local hospitals. The Department anticipates additional cost recovery of EMS fees in 2023 due to recent legislation.

Chief Whitaker updated the Board on the 2023 Strategic Plan outlining the five goals and several objectives the Department will be working on throughout the year.

5. NSFD COMMISSION CHAIRPERSON'S REPORT

Chair Padway stated the Commission had a lengthy meeting at the beginning of February to approve a new Firefighter Eligibility List. He noted the Intern Firefighter program has been very successful and the Commission recently approved four Intern Firefighters to the promotion of full time Probationary Firefighter. Five additional candidates were approved for the Intern Firefighter program. Chair Padway thanked all Commissioners for dedicating their time to the organization. President Montgomery agreed and urged the other Board members to thank their Fire Commissioners, as well.

6. MONTHLY FINANCIAL REPORT – KATELYNN HARRIGAN

Finance Director Harrigan stated the financials were in the packet for the period ending January 31. Ambulance revenue for 2023 is expected to increase due to the GEMT revenue that is anticipated for the year. She added Baker Tilly was onsite last week for the 2022 audit. She anticipates the audit will be complete and presented to the Board in May.

7. APPROVAL OF UPDATED CERTIFIED SURVEY MAP (CSM) FOR FIRE STATION 82

Chief Whitaker stated that as part of the planning process for Station 82, the City of Glendale and NSFD identified property lines that should be addressed to make sure all easements were properly documented. This map redraws the property lines. Chief Whitaker stated the City of Glendale approved the change at a recent meeting.

It was moved by Mayor Kennedy and seconded by President Buckley to approve the updated CSM and authorize signature by the Board President and Secretary. Motion carried unanimously.

8. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN NORTH SHORE FIRE DEPARTMENT AND NORTH SHORE HEALTH DEPARTMENT

Chief Whitaker stated this is the agreement for the project. It identifies the funding the Health Department is contributing as well as creating a capital replacement fund for their capital contributions for building maintenance and improvements moving forward. Mayor Kennedy thanked Chief Whitaker and Director Rowland for their work in getting to this point. He thanked Brown Deer and Shorewood for hosting the NSHD for many years. President Walny stated he agreed and believes this makes sense for these organizations to be under the same roof and continuing to work together. Director Rowland stated the working relationship with the NSFD is excellent and appreciates both agencies being on the same page.

It was moved by Mayor Kennedy and seconded by President Walny to Intergovernmental Agreement between the North Shore Fire Department and North Shore Health Department and authorize signatures. Motion carried unanimously.

9. SCHEDULE FOR NEXT MEETING TO BE HELD VIRTUALLY VIA ZOOM

After discussion, it was agreed to poll the group on a potential meeting date of March 28 at 8:00 a.m. via Zoom.

10. ANNOUNCEMENTS

President Walny stated Bayside recently celebrated 70 years. President Frazer congratulated the Harrigan Family in appearing in the North Shore magazine. Manager LaBorde stated River Hills recently approved an agreement with the City of Mequon for water. President Buckley thanked Chief Whitaker for his recent presentation to the Whitefish Bay Village Board regarding fire inspections and permitting.

11. ADJOURNMENT

It was moved by President Montgomery and seconded by President Buckley to adjourn. Motion carried at 8:45 a.m.

Submitted by:
Kerry Wenzel for
Bryan Kennedy
Secretary/Treasurer
NSFD Board of Directors