

North Shore Fire Department Board of Directors Meeting Minutes: August 9, 2022

Meeting held virtually via Zoom Video Conferencing.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

Present: Eido Walny, representing Bayside
Wanda Montgomery, representing Brown Deer
Douglas Frazer, representing Fox Point
Bryan Kennedy, representing Glendale
Steve Anderson, representing River Hills, arrived 8:04 a.m.
Rebecca Ewald, representing Shorewood
Kevin Buckley, representing Whitefish Bay

Also Present: Robert Whitaker, Fire Chief
John Maydak, Assistant Chief
Toby Carlson, Assistant Chief
Dan Tyk, Battalion Chief
KateLynn Harrigan, Finance Director
Kerry Wenzel, Administrative Coordinator
Andy Pederson, Bayside Village Manager
Tyler Burkart, Brown Deer Village Manager
Karl Warwick, Glendale City Administrator
Tammy LaBorde, River Hills Village Manager
Paul Boening, Whitefish Bay Village Manager
Liane Sharnott, Bayside Communications Center
Mandy Majors, Bayside Communications Center

2. PERSONS DESIRING TO BE HEARD

3. CONSIDERATION OF MINUTES

It was moved by Mayor Kennedy and seconded by President Walny to approve the July 12, 2022 Board of Directors minutes as presented. Motion carried.

4. FIRE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES RELATING TO DEPARTMENT CALLS, STAFFING, APPOINTMENT/PROMOTION NEEDS, TRAINING, FIRE PREVENTION ACTIVITIES AND UPCOMING EVENTS

Chief Whitaker presented his written report noting the Department has three apparatus or vehicle projects nearing completion. Two utility vehicles were delivered from Ford and are finalizing their equipment outfitting. Horton Ambulance expects to deliver an ambulance later this fall. The Department expects to take deliver of the new Engine from Pierce Manufacturing late this summer.

He updated the Board on significant calls for the month of July including the house explosion in Glendale and the accident on I-43 which resulted in a significant rescue.

5. NSFD COMMISSION CHAIRPERSON'S REPORT

No report.

6. MONTHLY FINANCIAL REPORT – KATELYNN HARRIGAN

Finance Director Harrigan presented her monthly report noting the Department is 58.33% through the fiscal year and revenues are at 60.68% and expenditures are at 58.33%. Revenues from the Department's ambulance collection fees are trending higher this year and she anticipates the Department will achieve budgeted estimates of \$2,500,000 for that line item.

7. PRESENTATION AND POSSIBLE ACTION ON 2023 OPERATING AND CAPITAL BUDGET

Finance Director Harrigan presented the preliminary 2023 budget at \$17,273,633. A 3% municipal increase was used to balance this budget. She outlined key factors that Staff used for consideration of this budget including the negotiated wage increase of 2.5% for represented employees, an increase in ambulance conveyance fees due to a change in Medicare/Medicaid reimbursement levels, and a decrease in the payment from Milwaukee County EMS contract.

Finance Director Harrigan added WRS rates are anticipated to increase in 2023 by 1.7%. A portion of that increase will be offset by a decrease in the Department's duty disability portion of the WRS contribution.

Health Insurance will increase by 6% for 2023. The Department's current provider, WEA Trust, will be leaving the health insurance market at the end of this year. Three quotes were received from different providers and the Department has decided to move forward with a similar plan design with Group Health Trust in January 2023.

After discussion it was the consensus to have Board members review the budget with their municipalities and bring this matter back for a vote in September.

It was moved by Mayor Kennedy and seconded by President Walny to table the 2023 Operating and Capital budget and revisit this item in September. Motion carried unanimously.

8. PRESENTATION REGARDING EMERGENCY MEDICAL DISPATCH

Communications Director Sharnott provided a presentation regarding Priority Dispatch software. Bayside Communications Center will use Medical Priority Dispatch System (MPDS) to provide an approved, unified system to dispatch medical emergencies. She reviewed the training that employees are completing and noted recertification will take place every two years.

9. PRESENTATION REGARDING PUBLIC SAFETY ANSWERING POINT (PSAP)

Chief Whitaker provided details regarding the 911 PSAP Designation for Milwaukee County. Currently there are 13 PSAPs in Milwaukee County. The ICC requested the 911 Subcommittee provide a recommendation for the county's PSAP designation. That recommendation is expected to be presented in September.

10. SCHEDULE FOR NEXT MEETING TO BE HELD VIRTUALLY VIA ZOOM

Board members agreed to meet via Zoom on September 6, 2022, at 8:00 a.m. President Montgomery noted if anyone has agenda items, please reach out to her.

11. ANNOUNCEMENTS

President Montgomery stated Community Vibes is scheduled for August 17. All are invited to attend the event held at the Village Park.

12. ADJOURNMENT

It was moved by President Montgomery and seconded by Mayor Kennedy to adjourn. Motion carried at 9:12 a.m.

Submitted by:
Kerry Wenzel for
Bryan Kennedy
Secretary/Treasurer
NSFD Board of Directors